

Please remember the  
**CANCELLATION POLICY:**

Kindly give 24 hours of notice if you must cancel or reschedule an appointment.

A fee of **\$100.00** will be charged for failure to provide 24-hour advanced notice, and services may be postponed until payment is made.

If you arrive late and therefore only have partial session time, the full fee for your session is still due for that appointment hour. Therefore, if you know you will be significantly late for a session, it is up to you whether you wish to pay for the full session hour or reschedule for another time and pay the \$100.00 cancellation fee.

Note: Insurance companies do *not* reimburse for missed appointments or cancellation policy fees, so this is an out-of-pocket charge that will not be offset by insurance or your insurance provider's contracted rate.